

ERP + AI Evaluation Scorecard

Helping your organization evaluate and rank ERP and AI-enabled solutions consistently across key performance categories.

Instructions

- Assign a score from 1 to 5 for each criterion (1 = Poor, 5 = Excellent).
- Apply **weights** to reflect the importance of each category.
- Multiply each score by its weight to calculate the **weighted score**.
- Sum all weighted scores to determine the **total vendor score**.
- Compare totals across vendors to identify the best-fit solution.

Evaluation Table

Category	Criteria	Weight (%)	Vendor A Score (1-5)	Vendor A Weighted	Vendor B Score (1-5)	Vendor B Weighted	Vendor C Score (1-5)	Vendor C Weighted
Data Foundation	Single source of truth, integrations, data accuracy	20						
AI Capabilities	Forecasting, automation, reporting, workflows	20						
Usability	Dashboards, mobile access, reporting tools	15						
Industry Fit	Manufacturing, distribution, CPA, e-commerce alignment	15						
Total Cost of Ownership	Implementation, licensing, add-ons, maintenance	15						
ROI Potential	Automation savings, decision speed, scalability	15						
Total		100						

Scoring Guide

Score	Description
	Does not meet requirements
	Partially meets requirements
	Meets requirements
	Exceeds requirements
	Significantly exceeds requirements

Weighted Scoring Formula

$$\text{Weighted Score} = (\text{Score} \times \text{Weight}) / 100$$

Example: If AI Capabilities = 4 and Weight = 20%, then Weighted Score = 0.8

Summary Dashboard (Optional)

Vendor Total Weighted Score Rank Notes/Strengths Weaknesses/Risks

A
B
C